

Dear Parent

We are absolutely delighted to have been given the go-ahead by the government to open the Academy and we will be doing so from Monday 27th July, operating an ad-hoc summer timetable. We have decided to only open Studio 1 over the summer. Please note the following precautions that we have put in place to ensure we operate a safe environment –

- You may not attend lessons if you display or have symptoms associated with COVID-19. This includes persistent cough, high temperature or fever, sore throat, loss of taste or smell.
- Parents are no longer permitted to enter the building (under 5's may be accompanied by one adult who can take them to the door of the studio but then must exit the building). Please email any questions or concerns you may have so that we can address these prior to you attending the studio.
- Children must sanitise their hands on arrival and departure. Sanitise stations have been placed by both the entrance and exit to the building.
- Classes will operate with a maximum of 10 students (in Studio 1). The studio has been marked out to help the students observe social distancing at all times.
- PPE equipment may be worn by choice but please note that it is not required for exercising.
- Please queue up outside the building in our car park which is located at the rear of the building (located by Station Road – I have attached a plan). When we are ready, we will open the back door and register the children for class. At this point they are to change into their dance shoes and are only allowed to bring a water bottle with them to class. They will follow the one-way system and line up outside Studio 1, observing the distance markers on the floor. No-one will be able to enter the building by the front door.
- Please encourage your daughter/son to go to the toilet prior to leaving home. If they do require the toilet when at the studio; only one student will be allowed at a time.
- Pupils/students may only attend classes in full uniform; no bags or unnecessary items are to be brought into the studio. Please note that the changing rooms will not be open.
- Doors to Studio 1 will be left open to increase ventilation.
- Dancers will have allocated dance space to adhere to social distancing. Ballet barres will also be marked to observe distance.
- Once class has finished, the children will be led from Studio 1, through reception and can be met by a parent outside. No parents are allowed to enter reception to wait.
- New risk assessments have been issued to comply with COVID-19. These will be on display and available to view when attending the Academy. We will also place them on our website.
- Signage for guidance is displayed within the venue to remind all users about safety.
- Staff have been supplied with cleaning facilities to sanitise between each class. 15-minute breaks have been timetabled to enable the building to be cleared before the next class enters the building.
- We will use current data to assist track & trace, please let us know if you object to this. Although it is advised, it is not mandatory so please let us know if you would prefer to opt out.

We are very much looking forward to returning to some sort of normality and can't wait to see the pupils and students back in class.

Kind regards

Miss Amanda

